

*Chicago Police Department Basic Recruit Training
Traffic Crash Investigation Recruit Participants' Guide*

Traffic Crash Investigation Recruit Participants' Guide

Hours 1 to 16

Recruit Handout



**BASIC RECRUIT TRAINING
CHICAGO POLICE DEPARTMENT
EDUCATION AND TRAINING DIVISION**

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**Chicago Police Department Basic Recruit Training
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Hour 1

Legal Requirements

- A _____ is an **unintentional** incident occurring on public streets, alleys, roadways, as well as those occurring on portions of private property used for public travel. **SL 3**

A motor vehicle crash is any event that results in injury or _____ attributable directly or indirectly to the _____ of a motor vehicle. **SL 4**

Provide 3 examples of a motor vehicle crash. **SL4**

(1) _____

(2) _____

(3) _____

A _____ crash is an incident involving persons using the traffic way for travel, but not involving a motor vehicle in motion. **SL5**

_____ is an incident where a pedalcyclist is struck by an open door of a motor vehicle that is not in transport.

Provide 3 examples of a non-motor vehicle crash. **SL5**

(1) _____

(2) _____

(3) _____

Type A – a traffic crash that involves: **SL8**

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- _____
- _____

Type B – any crash which involves: **SL8**

- _____
- _____

Requirements to Complete Illinois Traffic Crash Report **SL 16**

- Over _____ estimated damage (if all vehicles are insured).
- Personal injury or _____.
- **Attention: CPD requires ALL bona fide crashes to be reported, regardless of the cost of damage.**

625 IL CS 5/11-401 Motor vehicle accidents involving death or personal injuries. **SL 12**

- Driver must _____ stop and give information, render _____ and _____ at the accident scene if there is personal injury or death until information is provided and assistance is rendered.
- Any person who has failed to stop has no more than _____ after the accident or _____ after being discharged from the hospital to report the _____ of the accident, the _____, the approximate _____, the driver's _____ and _____, the _____ number of the vehicle driven, and the _____ of all other occupants of such vehicle to the police.

625 IL CS 5/11 -402 Motor vehicle accident involving damage to vehicle. **SL13**

- Driver must immediately stop
- Remain at the scene and provide information/ render aid
- **If they have left scene, RETURN to scene "forthwith"**
- Make every reasonable effort not to obstruct

625 IL CS 5/11-403 Duty to give information and render aid. **LP 5**

- Driver must immediately stop and provide information, render assistance and remain at the accident scene if there is injury, death or damage to an occupied vehicle.
Information to be provided:

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- _____
- _____
- _____
- _____
- and if available exhibit

625 ILCS 5/11-404 Duty upon damaging unattended vehicle or other property. SL 15

- Driver must immediately stop, _____ and _____ the operator or owner of damaged vehicle/property, provide information or, if **unable to locate**, attach information to the _____ vehicle or property in a _____ place, notify the police and make the written accident report without unnecessary delay, notify the nearest police authority and make the report.
- Information to be provided:
 - _____
 - _____
 - _____
 - _____

625 IL CS 5/11-406 Duty to report accident. SL 16

- Accidents involving _____ and accidents resulting in damage in excess of _____ (\$500 if at least one vehicle is not insured), must be reported **ASAP** but no later than _____ days after the accident to the Administrator (IL Department of Transportation).

625 IL CS 5/11-407 Immediate notice of accident. SL 16, LP7

- The _____ of a vehicle involved in an accident, if no police officer is present, must give notice of the accident by the fastest available means of communication to the local police department if such accident occurs within a municipality.
- If the driver is incapable, any other _____ must give notice.

625 ILCS 5/11-409 False motor vehicle accident reports or notices. SL 17

Any person who provides information in an oral or written report required by this Code with knowledge or reason to believe that such information is false shall be guilty of a Class C

_____ **SL 17**

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625 ILCS 5/11-410 When driver fails to report a motor vehicle accident. **SL 17**

If a _____ is physically incapable of making a written accident report, if there was an _____ in the vehicle, the _____ will make the written report. If the driver fails to make the report, the _____ shall make the report

625 ILCS 5/11-408 Police to report motor vehicle accident investigations. **SL 18, LP8**

- Every law enforcement officer who investigates a motor vehicle accident for which a report is required as a result of an investigation either at the time and scene of such motor vehicle accident or thereafter by interviewing participants shall forward a written report of such motor vehicle accident to the Administrator on forms provided by the Administrator under section 11-411 within ____ days after investigation of the motor vehicle accident, or within such other time as is prescribed by the Administrator.

625 ILCS 5/11-411 Accident report forms **SL 19**

- Administrator must prepare and upon request supply police departments with forms for written accident reports, and
- Every written accident report must contain all required information if available.

625 ILCS 5/11-412 Motor vehicle accident reports confidential. **SL 19**

- All required written motor vehicle accident reports and supplemental reports shall be without prejudice to the individual and shall be for the confidential use of the Department and the Secretary of State and, in the case of second division vehicles operated under certificate of convenience and necessity issue by the Illinois Commerce Commission.
- If an officer suspects the cause of an accident was due to a medical condition that impairs the driver from safely operating a motor vehicle, the officer shall notify the _____ of this determination.

What CPD form will be used to request a Re-examination of an individual's driver's license if the Dept. member observes or investigates a traffic crash in which there is a determination the crash was caused by:

- A blackout, seizure or attack of unconsciousness
- Other medical condition, including mental or vision condition, which may interfere with the safe operation of a motor vehicle.

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- The driver may lack the driving or knowledge of traffic laws necessary to safely operate a motor vehicle or
- The driver displayed a lack of attention or performed a dangerous driving act.

(Answer: _____) SL20, LP10

- _____ alone cannot be considered in determining whether an individual's license should be re-examined. SL 20, LP 10

625 ILCS 5/11-416 Furnishing copies – Fees. We need 416 as this is a test question.

Parties involved in a traffic crash do not need a Freedom of Information request to obtain a copy of the report. Just pay the required fee of \$5.00

- \$5 for copy of traffic crash
- \$20 for reconstructed traffic crash report

True / False

The photocopies of the CPD Traffic Crash Reports will remain in the District Review Office for ____ days.

Hours 2, 3 & 4

SR 1050, Forms and Instructions

A motorist involved in the accident must remain at the scene of the accident until the Police Officer has completed the traffic crash report, narrative and diagram.

Once all information to **the** _____ has been completed on the Police Report, the IL Motorist Report forms should be removed from the booklet and given to the motorist.

- Motorists should be instructed to complete, and within ____ days submit the Motorist Report(s) to _____, as required by law.

Additional Units Page (SR 1050CA) is to be used when listing _____.

When individuals contact the OEMC to provide **additional** information on a previously **reported traffic crash**, they will be advised to go to any district station to make a **report**, unless it is determined the presence of the police is required. The member will complete an Illinois **Traffic Crash Report Additional Units (SR1050CA)**.

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Also, if there are more than two units in a traffic crash, officer will need to use the additional units report. Only 2 units per report. **Special Order S04-07**

_____ must be transferred from original page onto Additional Units Page. Both the RD# and IDOT number must be copied to the additional units form. General Order 98-1-1 SL 4

- If a person has additional information regarding a previously reported traffic crash, a _____ Report will be completed. **Special Order S04-07**
- Type ____ Crash – Only the blue, shaded areas on the form must be completed. However, the entire report should be completed when the investigating office/agency believes additional information is warranted. **LP 4**
- Type ____ Crash – The entire form must be completed. **LP 4**
- When requesting an RD through OEMC, the IUCR code for a Type A crash is _____ and for a Type B crash it is _____. **SL 4**

Intersection Related

- A crash does not have to actually occur at an intersection to be considered intersection related. **True / False SL 11**
- If four vehicles are lined up at a traffic signal and a rear end collision occurs at the back of the line, would this be considered intersection related? **Yes / No LP 9**

Private Property

- Unit 1 is parked at an incline in a driveway on residential property. Unit 1 rolls down the driveway, goes across the roadway and crosses a yard. Unit 1 comes to a complete stop as it strikes the house across the street. **LP 10**

Private Property Crash? **Yes / No**

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- Unit 1 is parked at an incline on a residential street. Unit 1 rolls down the roadway, and crosses a yard. Unit 1 comes to a complete stop as it strikes the house across the street.
Private Property Crash? **Yes / No LP 10**

At Fault/Striking Vehicle

- The _____ unit is entered as unit #1. **SL 17, LP 11-12**
- When _____ is not apparent, enter the _____ unit as unit #1. **SL 17, LP 11-12**
- Photos and statements should be taken for what types of crashes?

According to S.O. 04-07-07, photographs are required for:

- Serious Personal Injury
- Fatality
- Department vehicles
- Or at discretion of supervisor

According to **General Order G04-07-02** _____

Witness statements are required for fatality or life threatening injuries

In Box 39, NMV Means: **LP 13**

- _____

Provide 1 example: **LP 13**

- **An occupant of a horse-drawn carriage,**
- **A passenger on a train**
- **A person sitting in a building struck by a motor vehicle**

In Box 39, NCV Means:

- **Non-Contact Vehicle**

Provide 1 example:

- A child runs into the roadway and causes a vehicle to swerve to avoid a collision with the child, but the vehicle crashes into a parked car.
- A car cuts into a lane and causes a vehicle to swerve to avoid the collision, but the vehicle runs off the roadway and strikes a car, pole, fence, etc.).

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An example of an incapacitating injury would be:

- ***Fatal Injury***
- ***Broken bones***
- ***Skull injury***
- ***Chest injury***
- ***All of the above***

Hour 5—SCENARIO

Current Date & Time

RD # HM102938

Event# 47561

OEMC dispatches you (Beat #2611) to a traffic crash at Jackson Blvd. (300 S) & Loomis St. (1400 W) with a disturbance on the scene. Upon arrival you observe the Chevy Impala on Jackson Blvd. facing E/B with minor front end damage. The drivers did not claim any injuries. Both parties refused medical attention. Both vehicles can be safely driven. The driver of Chevy Impala claims that while proceeding through the intersection, the driver of the Ford Escort did not stop at the stop sign and he was travelling S/B on Loomis across Jackson.

Vehicle Info:

204 Chevy Impala

IL License Plate: KMA1333 Exp. 12/Next Year

VIN: 1G3AB87C9836C394

Driver/Owner:

Mary McGuire

4400 W. 9a5th Street

Oak Lawn, IL 60453

708-425-8000

DOB: 04/01/50

IL. DL #M93833461947 Class D Exp. 4/Next Year

Valid Oak Lawn City Sticker D778945

State Farm Insurance – Policy #387747

Updated MARCH 2015 TO Minella/PO Henry/PO Charles

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Vehicle Info:**

2001 Ford Escort

IL License Plate: Mg4400 Exp. 11/Next Year

VIN: 2B1AC98T837327S83

Valid Chicago City Sticker P10558

Driver/Owner:

Buck Rogers

1209 W. Ogden

Chicago, IL 60611

312-587-1203

DOB: 12/21/68

IL DL #R98248335688 Class D Exp. 12/Next Year

Farmers Insurance – Policy #M3984646

Hour 6 (PowerPoint)

Preliminary Investigation

Proper sequence of actions:

- Stop vehicle a safe distance from accident.
- Position patrol vehicle to protect scene.
 - Place the patrol vehicle to the _____ of the damaged vehicle to prevent _____
_____ **SL2, LP2**

Do not block fire vehicles or ambulances.

Use _____ around fluids (gas, oil, etc.). SL5, LP3

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Care for injured first:

- Report _____, injured and _____ of injury if appropriate. SL6, LP3
- Check surrounding area for other possible _____.

Identify factors determining need for assistance:

- _____ of vehicles involved. SL7, LP3
- _____ of injuries. SL7, LP3
- _____ damage. SL8, LP3
- Traffic _____ created. SL8, LP3
- Tow Truck (CPD Rule 45) – Officers are prohibited from _____ any professional or commercial service, and Rule 45, LP4
- CPD Rule 46) – Officers are prohibited from advising any person engaged in a professional or commercial service that such professional or **commercial services may be needed**. Rule 46, LP4
- _____

NOTE: Tows are provided by the Department of Streets and Sanitation (S&S) or its authorized towing agents twenty-four hours a day, seven days a week. Requests for tows will be serviced in accordance with priorities established by the Chicago Police Department.

- **General Order G07-03**

Hour 6, Slide #10

Procedures to protect traffic crash scene and prevent secondary crashes:

- _____ traffic flow. SL10, LP4
- Concern for secondary crashes.
- Use of _____ or other markers or traffic control devices. SL10, LP4
- Back-up officer(s) or TMA can provide _____ SL10,LP4
- Request necessary _____ SL10, LP4

Hour 6, Slide #11

Preliminary Investigations – Traffic Crashes (General Order)

- Parties involved in a Type "A" crash will be directed to _____ the vehicles safely from the road, _____ information, and go to the _____ to make a report, unless : SL11, LP5

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- _____ at the crash scene. **SL11, LP5**
- A driver is reported to be _____ **SL11, LP5**
- In the opinion of the call taker or OEMC supervisor, _____ warrant dispatching a field unit. **SL11, LP5**

Hour 6, Slide #12

Members preparing an Illinois Traffic Crash Report will verify the VIN of the vehicle(s) involved by either:

- _____ inspection of the vehicle(s) involved
- An _____ document presented by the operator(s), or **SL12, LP5**
- Request vehicle registration information from _____ using VIN or license plate #. **SL12, LP5**

Hour 6, Slide #14

- A _____ **SL14, LP5** of the parties will be conducted by an investigating member assigned to the district desk or assigned a PDT (Portable Data Terminal) to determine the _____ of the driver's licenses. **LP 5**

Hour 6, Slide #15

- Enforcement action is discretionary in a Type A crash unless the following conditions exist:
 - There is an apparent _____ violation; **SL15, LP6**
 - A driver is _____ **SL15, LP6**
 - A driver involved in the crash insists the other driver(s) committed a traffic violation and the allegation is supported by _____ and/or witnesses; **SL15, LP6**
 - A driver to the crash does not have adequate _____ **SL15, LP6**

ATTENTION: An insurance card showing "Pending" for the police number is **NOT** an adequate proof of insurance.

- Reports will be turned in at the _____ of the tour of duty. **SL17, LP6**
- Enforcement action will be taken in a Type B crash when the investigating member can determine a person _____ a traffic law. **SL17, LP6**

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Hour 6, Slide #18

- Department members issuing Personal Service citations for traffic violations will ensure the _____ box is utilized to identify: **SL18, LP6**
 - Civilians who are witnesses to, involved in, or injured as a result of the traffic crash;
 - Sworn members requesting the issuer to prepare a traffic citation.

Hour 6, Slide #19

- _____ traffic crash – inform the OEMC dispatcher as to whether it is a Type A or a Type B crash. **SL19, LP7**

Hour 6, Slide #20

- If it is a type B crash and the member on the scene is **not** assigned to conduct the investigation:
 - take the necessary action to _____ the scene. **SL20, LP7**
 - Summon emergency equipment, if needed.
 - Render _____ such as traffic control and inform the member(s) assigned or any information regarding the incident. **SL20, LP7**
- Traffic crash reports will be prepared in _____ only, except when a Department vehicle is involved. **SL20, LP7**

Hour 7

Interview/statements

Slide #5

Procedures to locate witnesses to traffic crashes

- Ask _____ and _____ if they can identify witnesses to traffic crash collisions. **SL5, LP2**
- _____ license plate number or other identifying information that can be used to trace possible witnesses to traffic crashes. **SL5, LP2**
- If appropriate, _____ neighborhood to determine identity of possible witness to traffic crashes. **SL5, LP2**

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Slide #6

In serious cases, request _____ "to assist with locating witnesses" to traffic crashes. **SL6, LP3**

Slide #9

Procedure to interview persons involved in traffic crash

- _____ persons involved in traffic crash. **SL9, LP3**
- _____ person of Miranda rights, if necessary. **SL9, LP3**
- Arrange for _____ to interview persons involved in traffic crashes. **SL9, LP3**

Provide two examples of proper place to interview:

- _____ **SL9, LP3**
- _____ **SL9, LP3**

Interview persons involved in traffic crash to obtain _____. **SL9, LP3**

- Person's location in vehicle
- Person's account of incident
- What person was doing at time of crash
- What person's relationship is to driver

Slide #10

- _____ witnesses. **SL10, LP4**
- Obtain _____. **SL10, LP4**
- Interview at the _____ possible time. **SL10, LP4**
- Obtain _____ statement from persons involved in traffic crash by recording statement or requesting persons to write statement. **SL10, LP4**

When to complete a statement

- The driver and witness traffic crash statement forms will be completed for:
 - All _____ and _____ personal injury crashes. **SL11, LP5**
 - All traffic crashes involving _____ vehicles. **SL11, LP5**

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Slide #16

Following up serious personal injury traffic crash

- Determine whether it is necessary to follow up on injuries resulting from a traffic crash, including:
 - When there is _____ injury. **SL16, LP5**
 - Possible _____ injury. **SL16, LP5**
 - Possibility of a _____ **SL16, LP5**
 - Possibility of _____ charges. **SL16, LP5**
- Consult with _____ by phone or in person to determine extent of injuries resulting from traffic crash. **SL16, LP5**
- Obtain appropriate _____ to determine extent of injuries, if necessary and available. **SL16, LP5**

Slide #17

- Use "Additional Units" form _____ to report of findings from follow-up investigation of traffic crash injuries. **SL17**

Slide #18

Crashes – Fatalities or life threatening injury (G04-07-02)

- Immediately request _____ to notify _____. **SL18, LP5**
- Notify a _____ and secure the scene. **SL18, LP5**

Slide #19

- Retain the investigatory responsibility until relieved by _____ personnel or a _____. **SL19, LP5**
- Assist follow-up personnel by obtaining standard form _____. **SL19, LP5**
- Complete the IL Traffic Crash Report.
- Take any appropriate _____ action. **SL19, LP6**
- If the investigating officer believes the operator(s) of the vehicles involved in a traffic crash resulting in a life threatening injury or fatality should be chemically tested to determine if they are under the influence. They will also use the "Traffic Accident Warning to Motorist" form set.

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Slide #20**

- The preliminary investigator will be responsible for _____ the relative or guardian of a traffic fatality victim. **SL20, LP6**
- The name, address, phone number & relationship of the person notified will be included in the _____ portion of the IL Traffic Crash Report. **SL20, LP6**
- If the preliminary investigator cannot make the notification, information relative to the victim will be related to a _____ who will ensure the notification is made. **SL20, LP6**
- The preliminary investigator shall include the _____, _____ & _____ of the MAIU supervisor contacted in the narrative portion of the IL Traffic Crash Report. **SL20, LP6**

Slide #21

- Check appropriate documents to establish vehicle ownership if available:
 - _____ **SL21, LP6**
 - _____ **SL21, LP6**
 - _____ **SL21, LP6**
- Request vehicle _____ information from Secretary of State using VIN or license plate number. **SL21, LP6**
- _____ person who claims to be registered owner to determine current ownership (least reliable source). **SL21, LP6**

Hour 8 (Scenario)

Recruits will complete a traffic crash report, write the appropriate citations and schedule a court date based on the scenario provided.

Current Date & Time

RD# HM 100550

Event #48976

OEMC dispatches you (Beat 2611) to a traffic crash at Adams St (200 S) & Loomis (1400W). Upon arrival, you observe the vehicles facing W/B on Adams. The Chevy was stopped at the light, with the Ford directly behind. The Volkswagen rear-ended the Ford which pushed the Ford into the rear-end of the Chevy. The driver of the Volkswagen claims the light changed quickly and he was unable to stop in time. The Ford is not drivable. No injuries.

Vehicle Info:

2004 Chevy Impala

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IL License Plate: KMA 1333 Exp. 12/Next Year

VIN: 1G3AB87C9836C394

Driver/Owner:

Mary McGuire

4400 W. 9th Street

Oak Lawn, IL 60453

DOB: 04/01/50

5'5" – 140 lbs.

IL DL #M93833461947 Class D Exp 04/Next Year

Valid Oak lawn City Sticker D778945

State Farm Insurance – Policy #387747

Vehicle Info:

2001 ford Escort

IL License Plate: MG4400 Exp. 11/Next Year

VIN: 2B1AC98T837327S83

Valid Chicago City Sticker P10658

Driver/Owner:

Buck Rogers

1209 W. Ogden

Chicago, IL 60611

312-587-1203

DOB: 12/21/68

5'9" – 195 lbs.

IL DL #R98248335688 Class D Exp 12/Next Year

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Farmers Insurance – Policy # M3984646

Vehicle Info:

2003 Volkswagen Jetta

IL License Plate: 550112 Exp. 03/Next Year

VIN: 1VW1T2314TM567890

Valid Chicago City Sticker

Driver/Owner:

James Johnson

1901 W. Madison

Chicago, IL 60612

312-455-5505

DOB: 03/22/72

6'02" – 220 lbs.

Suspended IL DL #J53411465689 Class D

No Insurance

Write the appropriate citations and schedule the court date.

Use the first initial of your last name as your court key.

Minor Room CL07 @ 0900

Alternate Major Room 111

Major Room 201 @ 1100

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Hour 9

Department Vehicle Traffic Crash or Damage Report

Traffic Crashes Involving Department Members (Special Order)

- **The _____** is charged with the authority to review all traffic crashes which result from the use of a Dept vehicle in any: **SL3, LP1**
- **Motor Vehicle Pursuit SL3, LP2**
- **Emergency Vehicle Operation SL3, LP2**
- **Non-Emergency vehicle operation resulting in personal injury SL3, LP2**
- **Other incident as directed by Supt. SL3, LP2**
- **All other vehicle crashes involving Dept vehicles will be reviewed through the use of the _____ exempt process. SL3, LP2**
- **If a traffic crash subject to review occurs in the City of Chicago upon roadways other than limited access interstate expressways:**
- **The member operating the vehicle involved in the crash will immediately request OEMC to assign a _____ to investigate. SL4, LP2**
- **A member who is of _____ than the operator of the Dept vehicle involved in the crash will be assigned from the district of _____ as the investigating supervisor. SL4, LP2**
- **The investigating member will complete:**
 - _____ report (SR1050) **SL5, LP2**
 - _____ Traffic Crash Statement (not required for driver of department vehicle), if applicable. **SL5, LP2**
 - _____ Traffic Crash Statement when a witness is available **SL5, LP2**
- **To ensure the proper investigation of the traffic crash, Dept. members will attempt to obtain a _____ and _____ statement from the driver and/or witness concerning the incident. SL6, LP2**
- **Dept members will have the driver and/or witness personally sign and complete the "to be completed by the driver and/or witness" section.**
- **If the driver and/or witness are _____ to complete this section, Dept members can complete this section using information gathered from the driver and/or witness. SL7, LP3**
- **If the driver and/or witness _____ to complete this section, Dept members will complete this section by indicating "_____". Verify the _____ by placing your signature and star # in this section of the form. SL7, LP3**

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The member involved in the crash will:

- Complete and submit to the investigating supervisor, before the end of the tour of duty a _____ Report, and (if able), sign the IOD Report when injured. **SL8, LP3**
- Call the Control Board of the _____ (EMMD), provide the service writer with all crash/damage information, and obtain a control board number. **SL8, LP3**
- Enter the _____ on the reports. **SL8, LP3**
- In all instances when the operator of the Dept vehicle involved in a traffic crash has actually observed the operator of the other vehicle commit a violation which caused the crash, the investigating member will be informed of that fact and will issue the appropriate citation(s). The name of the member involved in the crash will be printed in the " _____ " box of the Personal Service Citation and the court date will be the investigating officer's assigned court date. The member involved in the traffic crash will appear in court. **SL11, LP**
- The member involved in the traffic crash _____ issue a citation to the operator of the other vehicle. **SL16, LP5**

If a member is involved in a traffic crash which is subject to review and which occurred in the City of Chicago upon a limited access interstate expressway, the Department member will:

- Notify OEMC and request OEMC to notify the _____ to assign a unit for investigation **SL12, LP4**
- OEMC will assign a Dept member of _____ than that of the operator of the police vehicle involved in the crash from the district of _____ as the investigating supervisor. **SL12, LP4**
- A Chicago Police RD # will not be required if the crash occurs on a limited access interstate expressway within the city of Chicago. **SL12, LP4**

If a traffic crash which is not subject to review occurs in the City of Chicago upon roadways other than limited access interstate expressway, the following procedures apply:

- Immediately request OEMC to assign a _____ to investigate **SL13, LP4**
- OEMC will assign a Dept member of _____ than that of the operator of the police vehicle involved in the crash from the district of _____ as the investigating supervisor. **SL13, LP4**

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Hour 10

Evidence

Testing operating condition of crash vehicle equipment

- Interview drivers and witnesses about the possibility of equipment failing on the crash vehicle
- Check crash vehicle equipment for suspected failure, including: **SL3, LP2**
 - _____ **SL3, LP2**
 - _____ **SL3, LP2**
 - _____ **SL3, LP2**
- Arrange for _____ of crash vehicle suspected of equipment failure when equipment cannot be tested at scene **SL3, LP2**
- Arrange for experts to test crash vehicle equipment that cannot be checked at the scene: **SL4, LP3**
 - **Light filaments**
 - **Brake components**
 - **Steering**
 - **Claimed tire failure**
 - **Claimed sudden/unexplained acceleration**
- Record findings about condition of crash vehicle equipment on notes and/or appropriate report forms:

Investigating hit & run traffic crashes

- Importance of physical evidence
 - _____ **SL6, LP3**
 - _____ **SL6, LP3**
 - _____ **SL6, LP3**
 - _____ **SL6, LP3**
- Vehicle registration tracing
 - Use of _____ **SL6, LP3**
 - Assistance by _____
- Repair/body shop alert
- Officer's first step is to _____ with the car _____ if obtained **SL7, LP4**

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- An element of the offense that must be established to successfully prosecute in a hit and run is _____ of the accident by the suspect driver. **SL7, LP4**

Collect evidence from 3 crash events

1. **Area of Impact SL8, LP4**
2. **Area of Maximum engagement SL8, LP4**
3. **Final rest positions SL8, LP4**

Items of evidentiary value that may be present at vehicle crash scene **SL 9-22, LP 4-9**

- **Glass (*has highest priority*)**
- **debris**
- **paint**
- **damage**
- **tire prints**
- **scuff marks**
- **scratches/gouges**

If appropriate, check operation of _____

Debris may indicate the _____ of a vehicle involved.

Examples of underbody debris are:

- ***rust***
 - ***undercoating***
 - ***paint chips***
- ***anything that fell from car*** Tire/Skid marks **SL14, LP7-8**
 - considering vehicle speed (minimum speed)
 - direction of travel
 - Initial point of impact
 -

Protecting a particular item of traffic crash evidence

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- Protecting _____ should receive priority. **SL24, LP8**
- Measure _____ to determine the vehicle's minimum rate of speed when the braking action caused the tires to skid. **SL24, LP8**
- Record location of _____ by:
 - Photographing/video (taken from opposite corners of the vehicle, showing damaged and undamaged parts)
 - Sketching **SL24, LP8**

Procedure - collection of physical evidence from crash scenes

Collect evidence properly and in proper _____. **SL25, LP9**

- Use proper container
- Photograph/video
- Keep evidence from two vehicles _____ **SL25, LP9**
- First _____, then _____, package evidence, and _____ chain of custody. **SL25, LP9**

Document chain of custody of evidence by recording appropriate information about evidence which includes:

- Description
- Dates
- Times
- Location
- Name of recovering officer
- Recover evidence to proper location for _____ and _____ (e.g. property room) **SL26, LP9**

Determine area of impact

- Witness statements
- Physical evidence indicating where vehicle collided

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Hour 11

Scenario diagram and evidence

- EMS, CFD ambulance 123 responds. CFD Engine 68 responds and extricates the driver from the vehicle.
- Supervisor, Beat 2610 responds.
- MAIU notified @ _____ hrs.
- Beat cars 2612 & 2615 respond assist with traffic control.
- MAIU Beat 2709 P.O. Marcus #38334 and MAIU Beat 2710 Supervisor, Sgt. Brown, #2341 arrive on scene after all notifications are made to take over.

Current Date & Time

RD # HM100550

Event # 48976

OEMC dispatches you (Beat 2611) to a traffic crash at Adams St (200 S) & Throop (1300 W) with injuries. Upon arrival you observe the Chevy Impala on the parkway, crashed into a tree. It appears that the driver of the vehicle is DOA.

An outside witness informs you that the Chevy was traveling W/B on Adams at a high rate of speed. The vehicle hit the curb and then crashed into the tree.

Vehicle Info:

2004 Chevy Impala

IL License Plate: KMA1333 Exp 12/Next Year

VIN: 1G3AB87C9836C394

Driver: Mary McGuire

4400 W 95th Street

Oak Lawn IL 83883

708-425-8000

DOB: 04/01/50

5'5" -140 lbs

IL DL # M93833461947 Class D Exp 4/Next Year

Valid Oak Lawn City Sticker D778945

State Farm Insurance— Policy #387747

Outside Witness:

Buck Rogers

1209 W Ogden

Chicago, IL 60611

312-587-1203

DOB: 12/21/68

Write the traffic crash report. Include the Notifications.

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Hour 12

Measurements

Spots to Locate and Measure

- Area of impact, maximum engagement and final resting place of vehicles
- Body of dead or injured person-locate the middle
- Gouges and tire marks less than a foot long-locate center
- Resting place of vehicles-locate two undamaged corners of vehicles on same side
- Each straight skid mark at each end
- Damage to property other than vehicles involved

_____ traffic crash scene, noting _____ of vehicles and important details

Two methods of measurement at a crash scene:

- **Coordinate method**
- **Triangulation method**

Coordinate method works best when:

- There are _____ road edges.
- Most points can be located within _____ ft. of the roadway.
- Crash scene is located in an _____ setting.
- 90% of all measurements are _____

Coordinate method procedure:

- Establish a _____ line to indicate movement between point of impact to final resting place
- Take measurement of an evidentiary item from a _____ point to a specific point being measured at _____ angle.

Triangulation method works best when:

- There is no clear _____ line available.
- Roadway edges are _____.
- Points to be located are more than _____ ft. from the reference line.
- Points are located where no _____ reference line exists. SL20

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Triangulation method – procedure.

- Establish two _____ points.
- Measure from two _____ points to each spot to be located.
- Measurements do not have to be at _____ angle to each other.

Types of reference points:

- Tangible – fixed objects
- Intangible – placed on the scene by the officer

Give 3 examples of tangible objects:

Tangible means “ _____”, (IE. a utility line or water line)

Other Examples are:

Procedures to diagram crash scene. SL17, LP5

- Take measurements at crash scene including:
 - Length and _____ of tire marks.
 - Resting place of _____
 - Road _____. **SL17, LP6**
- A _____ should be used on the standard traffic accident report form to indicate the probable path of the vehicle after impact. **SL17, LP6**
- Record _____ information from crash scene on field sketch **SL18, LP6**
- Draw finished _____ of crash scene, using a legend or label to identify objects and items **SL18, LP6**
- Handle field sketch as _____ **SL18, LP6**

Procedures to inventory personal property of incapacitated victims

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- Make a search of _____ and _____. **SL21, LP6**
- Complete an _____. **SL21, LP6**
- Advise owner of property disposition by providing a copy of the _____. **SL21, LP6**

Securing personal property

- Personal property in the vehicle must be _____ following Dept. guidelines. This includes all property, from the _____ passenger compartment and _____. Upon inventorying the items, the receipt will be delivered to the owner. **SL22, LP6**

Inform owner involved in traffic crash of vehicle's location, if towed

- An _____ vehicle tow as a hazard may be ordered if the vehicle is: **SL22, LP6**
 - disabled on the roadway
 - obstructing traffic
 - driver is injured to such an extent as to be unable to care for vehicle or arrange for its removal

Removing crash scene debris SL24, LP7

- Responsibility of _____ services, if called **SL24, LP7**
- Responsibility of officer, if no _____ called **SL24, LP7**
- After a sketch & diagram are made and photos have been taken, _____ shall be removed from the roadway. **SL24, LP7**
- Place the _____ in a safe location to promote safety and traffic flow. **SL24, LP7**
- Request the appropriate agency through _____ for a wash-down or sand. **SL24, LP7**

Hour 13

Other Crashes

- An _____ **vehicle** crash occurs when a vehicle departs the road. **SL3, LP 2**
- Hit and Run Crashes (Special Order) **SL6, LP 2-3**
- Hit and runs are those crashes in which any driver of any vehicle involved fails to:

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- _____ stop at the scene of such crash, or as close as possible and _____ return, **and SL6, LP 2-3**
- _____ at the scene until he has reasonably identified himself; or report to the nearest duly authorized police authority to identify himself as being involved in a traffic crash **SL6, LP 2-3**
- When Dept members are made aware of a hit and run traffic crash, they will:
 - Provide _____ to any injured party **SL9, LP 3**
 - _____ the scene and locate _____ **SL9, LP 3**
 - Notify _____, if on view. **SL9, LP 3**
- **For district facility walk-in hit & run crashes, desk personnel will notify the OEMC dispatcher of:**
 - **The _____ of the crash**
 - **The _____ of the offending vehicle and/or offender**
 - **The last known _____ of the offending vehicle and/or offender.**
 - **Complete an _____.**
 - **Provide the hit & run driver's _____ on the IL Traffic Crash Report, if available (Box 59) SL 8 LP 3**
- If the hit & run crash involves the hospitalization of an injured person(s), the investigating member will:
 - **Request the OEMC dispatcher to notify a MAIU supervisor immediately. The OEMC dispatcher will inform the requesting member whether a MAIU investigator will respond to the scene. General Order G04-07-01 LP3 SL 9**
- If the hit & run crash involves a **fatality or life threatening injury**, the investigating member will request the OEMC dispatcher to notify _____ and request the assignment of a _____ immediately. **SL9, LP3**
- **The OEMC dispatcher will inform the requesting member whether a _____ will respond to the scene.**

Policing of the Interstate Expressway System (Special Order)

- Expressway includes the roadway, all areas between the fences, entrance & exit ramps to/from the curb lines of intersecting non-interstate roadways will be handled by the Illinois State Police (ISP) with certain exceptions.
- The CPD will provide _____ if requested by the ISP. **SL11, LP3**

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- The location of the _____ will determine who will have the reporting responsibility. (A crime occurred on city street but the person took the expressway as a get-away route) **SL11, LP3**
- Dept members will notify OEMC of an _____ occurring on the expressway and take actions to _____ the scene and administer _____ until an ISP member arrives. (LP4) Dept members can inform all parties of _____, non-hit and run traffic crashes occurring on interstate expressways that they may complete a report by phone or in person at the ISP District Chicago Office. **SL11, LP3**

Traffic Crashes – Damage to governmental property (Special Order)

- In all traffic crashes involving damage to public property, complete the " _____ " section of the IL Traffic crash report indicating the owner as the applicable governmental agency (City of Chicago, Chicago Park District, Chicago Police Department, State of Illinois, etc) **SL13, LP4**

Traffic Crashes on Airport Property (Special Order)

Airport Law Enforcement Sections will be assigned to all traffic crashes occurring at O'Hare and Midway airports.

- The Airport Law Enforcement Sections may be assigned to traffic crashes in the immediate vicinity of the airports when district personnel are not available.

Waterway Crash Investigations (Special Order)

- The State of Illinois _____ has overall responsibility of investigating accidents on the waterways within the State of Illinois. **SL16, LP5**
- When the State of Illinois _____ are unable to respond to a crash on the waterway within the City of Chicago, a member from the Chicago Police Department _____ will investigate the incident. **SL16, LP5**

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Traffic Crashes Involving Railroad Trains (Special Order)

- Incidents involving only _____ and its _____ are not reportable as traffic crashes. **SL17, LP5**
- A railroad train striking a pedestrian or vehicle at a _____ or _____ is reportable as a traffic crash. **SL17, LP5**
- If the crash does not occur at a grade crossing/roadway, it is not reportable as a _____ **SL17, LP5**
- A member assigned to investigate a traffic crash involving any train will:
 - _____ **traffic/crowd control and administer first aid.**
 - **Obtain** _____ **statements whenever possible**
 - **Request a CPD** _____ **to respond to the scene**
 - **Request OEMC to contact the appropriate railroad** _____
 - **Complete an IL Traffic Crash Report**
- Fatality or life threatening injury, Notify MAIU
- Dept. members have the primary responsibility for investigating traffic crashes involving _____. **LP5 ONLY**
- _____ has concurrent jurisdiction with the CPD for traffic crashes occurring within the City of Chicago involving Metra trains. **SL18, LP5**
- **When** _____ **trains are involved, the investigating Dept member will request that OEMC notify the** _____ **Special Order S04-07-06**
- The _____ at the scene will determine who will have the reporting responsibility for such crashes, and **LP5**
- When making the determination the CPD supervisor, after conferring with a **Metra** Police Department supervisor, will take into consideration the availability of CPD resources to process the scene, staffing restrictions, and which agency would be better suited to conduct a more timely investigation. **Special Order S04-07-06**
- The investigating member will detain the operator of a train on a cross-country run, not scheduled to stop within the Chicago metropolitan area, only until the required information is obtained for necessary reports. Information required includes: corporate owner, run number and the name of the engineer/operator.

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- For crashes involving trains (other than CTA) OEMC will be responsible for notifying the appropriate railroad law enforcement agency, if any.
- If necessary, for all bona fide incidents involving CTA trains, OEMC personnel will immediately notify a CTA dispatcher to have the power shut down in the area of the occurrence and request that a CTA supervisor respond to the scene.

SR1050 Traffic Crashes Involving Railroad Trains (Special Order)

- **SR1050** – If a train is involved, print the word **TRAIN** in place of the driver information and list it as Damaged Property.
- Indicate the name of the railroad company, locomotive # and owner's address in Box 43.

Traffic Crash Photograph/Repair Estimates (Special Order)

- Photographs of traffic crash scenes will be taken by members of MAIU if the crash involves:
 - A fatality, or
 - serious personal injury which may result in death.
- If neither of the two conditions above applies, then an ET will be assigned to crash scenes where it is determined by a supervisor that photographs are necessary.
- Traffic crash photographs/repair estimates are also done for any crash involving _____ vehicles. **SL22, LP6**

Hour 14

Commercial Motor Vehicle

- **Commercial Motor Vehicle** (according to Federal Regulation 390.5) means any motor vehicle used in commerce, designed to transport passengers or property, if: **SL3, LP1-2**
- has a Gross Vehicle Weight Rating (GVWR) of more than _____ pounds;
- any vehicle, regardless of size, designed or used to transport more than _____ passengers, including driver; **SL3, LP1-2**
- any vehicle, regardless of size, designed to transport **not** more than _____ passengers, operated by a contract carrier transporting employees; **SL3, LP1-2**
- is used or designed to transport between _____ passengers, including driver, for direct compensation; **SL3, LP1-2**
- any vehicle required by federal regulations to be placarded while transporting _____ . **SL3, LP1-2**

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- _____ (GVWR) means the value specified by the manufacturer as the **maximum loaded weight** of a single vehicle or combination of vehicles, or the registered gross weight, whichever is greater. SL7, LP2
- _____ (GCWR) means the value specified by the manufacturer as the GVWR (maximum loaded weight) of the power unit **plus** the GVWR (maximum loaded weight) of the towed unit or units, or the combined. SL7, LP3
- The source of the carrier name and address can be found on:
(List 4 examples) SL8, LP3
 - _____ SL8, LP3
 - _____ SL8, LP3
 - _____ SL8, LP3
 - _____ SL8, LP3

Practice Exercise

Using the information provided, complete the Commercial Vehicle portion **ONLY** of the Traffic Crash report.

A vehicle (Unit 1) attempting to make a left turn while traveling S/B on Loomis at 55th Street strikes a tractor-trailer truck (Unit 2) in the intersection. The driver of Unit 2 states Unit 1 failed to stop at the red light. Unit 2 was traveling W/B on 55th Street.

Unit 2 hands you his log book.

Carrier Name: McGovern Trucking
13500 Enterprise Drive
Romeoville, IL 60541
Cargo Body Type: flatbed containing lumber
USDOT #431415
ICCMCC #156069
IDOT Permit #89798
GVWR 39683
Trailer width 102"
Trailer length 42'
Vehicle length 50'
4 Axles

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Hour 15-16
Review / Scenario

This scenario is going to involve an Off Road Crash, Non-Contact Vehicle (Unit 1) and Damage to Government Property

Current Date & Time

RD # HM122849

Event # 47561

OEMC dispatches you (Beat 2611) to a traffic crash at Adams (200 S) & Loomis St (1400 W). Upon arrival you observe the Chevy Caprice off the roadway and crashed into the fence to the North of Adams with front end damage. The fence was loosened from the ground upon impact. Upon speaking to the driver of the vehicle, he tells you that while he was traveling W/B on Adams in the right lane, the driver in another car traveling alongside of him in the left lane was flashing gang signs at him. As he tried to get away from the vehicle, the vehicle cut into his lane, causing him to swerve. He lost control and crashed into the fence at Skinner Park, Chicago Park District. The other vehicle continued traveling W/B on Adams.

Vehicle Info:

2004 Chevy Caprice

IL License Plate: 588343 Exp 12/Next Year

VIN: 1G3AB87C9836C394

Vehicle Owner:

Donald Cortez

4430 S Marshfield, Apartment 2R

Chicago, IL 60609

312-747-6107

DOB: 02/18/64

Vehicle Driver:

Martin Cortez

4430 S Marshfield, Apartment 2R

Chicago, IL 60609

312-747-6107

DOB: 04/01/88

IL DL # M93833461947 Class D Exp 4/Next Year

Valid Chicago City Sticker D778945

State Farm Insurance- Policy #387747

Vehicle Info:

Older Model Black Ford Explorer

IL License Plate: Unknown

Driver:

Male Hispanic

Approximately 18-20 years of age

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Short black crew cut style hair
Teardrop tattoo under left eye
Wearing a black jacket

Damaged Property

Fence @ Skinner Park
1331 W. Adams St.
Chicago, IL 60606
Phone: 312-746-5560

Additional Traffic Crash Scenario (Hit and Run)

OEMC dispatches you (Beat 2611) to a traffic crash at 211 S. Throop St. Upon arrival you observe an unoccupied Chevy Impala facing N/B on Throop St. crashed into the back of a parked Ford Escort.

A neighbor (the caller) stated she heard a loud crash as she was walking her dog. She observed a female, white, dark hair, approximately 5'5", 140 lbs wearing a red shirt and black pants exit the driver side of the Chevy and run E/B on Adams from the scene of the crash.

Vehicle Info:

2004 Chevy Impala
IL License Plate: KMA1333 Exp 12/Next Year
VIN: 1G3AB87C9836C394

Owner: Mary McGuire

4400 W 95th Street
Oak Lawn IL 83883

Vehicle Info:

2001 Ford Escort
IL License Plate: MG4400 Exp 11/Next Year
VIN: 2B1AC98T837327S83
Valid Chicago City Sticker P10658

Owner:

Buck Rogers
1209 W Ogden
Chicago, IL 60611

Additional Traffic Crash Scenario (Personal Injury)

Current Date & Time

RD # HM100550

Event # 48976

OEMC dispatches you (Beat 2611) to a traffic crash at Adams St (200 S) & Throop (1300 W) with injuries. Upon arrival you observe the Chevy Impala on Adams facing W/B with damage to driver side area. The Ford Escort is facing W/B on Adams with damage to the passenger side.

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The driver of the Chevy Impala was proceeding W/B on Adams when the driver of the Ford Escort made a left turn from N/B Throop Street onto Adams and sideswiped the Chevy. Airbags deployed in both vehicles and the driver of the Chevy Impala has a laceration and bump on the left side of the head and cannot move her left arm. The driver of the Ford Escort claims his neck hurts but refuses medical treatment.

Vehicle Info:

2004 Chevy Impala
IL License Plate: KMA1333 Exp 12/Next Year
VIN: 1G3AB87C9836C394

Driver: Mary McGuire

4400 W 95th Street
Oak Lawn IL 83883
708-425-8000
DOB: 04/01/50
5'5" -140 lbs
IL DL # M93833461947 Class D Exp 4/Next Year
Valid Oak Lawn City Sticker D778945
State Farm Insurance— Policy #387747

Vehicle Info:

2001 Ford Escort
IL License Plate: MG4400 Exp 11/Next Year
VIN: 2B1AC98T837327S83
Valid Chicago City Sticker P10658

Driver/Owner:

Buck Rogers
1209 W Ogden
Chicago, IL 60611
312-587-1203
DOB: 12/21/68
5'9" – 195 lbs.
IL DL #R98248335688 Class D Exp 12/Next Year

Farmers Insurance – Policy # M3984646

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EMS #2 on scene/Transported McGuire to Rush University Hospital/Attending physician Dr. Howard. McGuire required 3 stitches to her head and her left arm is fractured.

Write the appropriate citations and schedule the court date.
Use the first initial of your last name as your court key.

Minor Room CL07 @ 0900
Alternate Major Room 111 @ 0900
Major Room 201 @ 1100